

AUDIOVISUAL SERVICES



NAME OF EVENT:				START DATE:	ENDDATE:	DELIVERY DATE:
ASSOCIATION NAME:				ONSITE/DELIVERY SETUP: (SOMEONE MUST BE PRESENT FOR DELIVERY)		*Time frame (circle one): 8am-10am 10am-12noon 1pm-3pm 3pm-5pm
ON-SITE CONTACT NAME:		ONSITE CELL#		BOOTH #:		BOOTH NAME:
STREET ADDRESS:				CITY & STATE:		ZIP CODE:
TELEPHONE NUMBER:				FAX NUMBER:		
ORDERED BY:				PRINT CARDHOLDER'S NAME:		BILLING ZIP CODE:
<input type="checkbox"/> AMEX	<input type="checkbox"/> MCARD	CHECK #:	ROOM #:	EXP DATE:	CC #:	
<input type="checkbox"/> VISA	<input type="checkbox"/> CHECK	CARDHOLDER'S SIGNATURE:*				EMAIL ADDRESS (PLEASE PRINT):

➤ QUESTIONS? CALL: 760.322.8455 OR EMAIL: AV@PALMSPRINGSCC.COM

➤ ALL RENTAL PRICES ARE BASED ON PER DAY CHARGES

Please call for items not listed	TOTAL DAYS	QTY	ON OR BEFORE	ON OR AFTER	TOTAL
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LCD MONITORS (includes Speakers)	Please circle one	20% Discount rate	Standard Rate
32" Flat Panel Video and Data Monitor (16:9)	Tabletop	\$180.00	\$250.00
46" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Floor Stand	\$364.00	\$455.00
55" Flat Panel Video and Data Monitor (16:9)	Wall Mount ** Floor Stand	Call	Call

COMPUTER ONLY MONITORS (Speakers not included)	20% Discount rate	Standard Rate
17" LCD Flat Panel Computer Monitor (4:3)	\$100.00	\$125.00
19" LCD Flat Panel Computer Monitor (4:3)	\$120.00	\$150.00

IMPORTANT INFORMATION

What source will be used with the monitor(s)? Computer _____; DVD/VCR or other Video Device _____; Multiple _____; Other (specify) _____

MAC USERS: PSAV does not supply conversion video adaptor (dongle). Please be sure to bring your own.

Multi-Purpose Computers - Windows (17" LCD Monitor, Wired Mouse and Keyboard included with Desktop Computer)

Intel Core i7, 2.80 GHz, 3.42G RAM, 1TB HD, DVD-RW, ATI Radeon HD 3450 Video Card	\$260.00	\$325.00
Laptop - PIV, Core 2 Duo, 2.0GHz, 2G RAM, 60G HD, Mobile Intel 945GM Express Video Card	\$200.00	\$250.00

Presentation Computer - Window

Laptop - Intel I7 Quad Core 2.5Ghz, 4GB RAM, 500GB HD, DVD/CDRW, Nvidia 1GB Video Card	\$200.00	\$250.00
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Projectors & Screens

3200 Lumens LCD Video & Data Projector	\$290.00	\$425.00
5200 Lumens LCD Video & Data Projector	\$600.00	\$750.00
Projection Support Package w/Projector Stand, Tripod screen 6' or 8', VGA & power cables	\$12400	\$155.00
Tripod Projection Screen Circle size: 6' 8'	\$48.00	\$60.00

MISCELLANEOUS

54" Rolling Cart w/ Skirt	\$20.00	\$25.00
Laser Pointer	\$32.00	\$40.00
Flipchart, Easel, Pad and Markers	\$56.00	\$70.00

Page Total

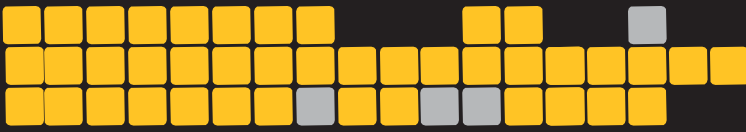
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Total Page One | _____

AUDIO & VIDEO ACCESSORIES	Please circle one		TOTAL DAYS	QTY	20% Discount rate	Standard rate
Wired Microphone	Handheld	Lavalier			\$45.00	\$75.00
UHF Wireless Microphone	Handheld	Lavalier			\$124.00	\$155.00
UHF Wireless Microphone - Headset					\$176.00	\$220.00
Sound System with (2) speakers (2) stands (up to 50 people)					\$275.00	\$325.00
Sound System with (2) speakers (2) stands (up to 100 people)					\$375.00	\$425.00
Custom Meeting Room Sound Package	<i>Please Call for Quote</i>					
4 Channel Audio Mixer					\$48.00	\$60.00
DVD/Blue-Ray Record- Player (US compatible, Region 1/NTSC)					\$148.00	\$185.00

Operator & Technician Labor
i.e. Audio Technician, Slide Projectionist, Video Engineer, PowerPoint Technician, etc. <i>Please Call for Quote</i>

QTY	INTERNET DESCRIPTION	Two Week Advance Price	Day of Event Price	TOTAL
	Initial Hardwired Line (512k) (We offer Higher Speeds - Call for details)	\$290.00	\$350.00	
	Additional Wired Connection same Location (per)	\$75.00	\$100.00	
	Initial Wireless Connection (512K) (Higher Speeds - Call for details)	\$200.00	\$235.00	
	Additional Wireless Connection same Location (per)	\$55.00	\$75.00	
	8 port hub	\$75.00	\$100.00	
	*Any Additional or Special needs for IT projects	Call for Details	Call for Details	
	Static IP's (Public or Private) Dedicated Bandwidth, Splash page, Networking or Custom VLANS, Personal SSID	Call for Details	Call for Details	

QTY	TELEPHONE SERVICE	RATES	TOTAL
	Analog Phone Line (Includes usage) Must Dial 9 then Number (per)	\$200.00	\$225.00
	Polycom Speaker Phone	\$150.00	\$175.00

QTY	LABOR	RATES	TOTAL
	On-Site Engineer	\$1,250.00/day (10-hour day rate)	
	On-Site Dedicated Engineer	\$95.00/hour (5-hour minimum)	

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Email Form with Diagram/Layout

AV@palmspringscc.com





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Terms & Conditions

- Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received.
 - Your card WILL be charged approximately 10 days prior to show start date.
 - PSAV will **NOT** deliver equipment to an unattended booth. An authorized representative must sign for all equipment. ➤
- Delivery & Pickup labor charges include drayage, delivery, setup, on-site service and pickup. **(\$100 minimum charge.)** ➤
- Sales taxes are estimated and are due on all equipment and labor where applicable.
- The prevailing sales tax rate at the time the customer's credit card is charged will be applied.

Rental Total	
30% Delivery & Pickup Labor (\$100 Minimum)	
Wall Mounted Monitor(s), add \$130.00 PER monitor	
9.000% Sales Tax Rental Total & Del/PU Labor	
Damage Waiver 12% of Rental Total Yes No ____	
Grand Total	

IMPORTANT: PSAV Cancellation Policy

Cancellations received within 24 to 48 hours of the scheduled delivery date are subject to 50% of the order total. Those received less than 24 hours or the day of scheduled delivery (onsite cancellations or no shows) are subject to the full amount.

Additional 2 hours of labor per monitor will be added to your order based upon local labor rates and parameters. If PSAV is required to mount a monitor above 5' from the floor, additional labor will be applied. Call for a quote. PSAV is **NOT** responsible for attaching the hardware to the structure. Please ensure the hardware is attached to the structure **PRIOR** to your installation.

Tax Exempt Status

If you are exempt from payment of sales tax, we require an exemption certificate for the state in which the event is held.

Damage Waiver

If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to PSAV's Equipment Loss and Damage Acknowledgment.

Mail order with Payment to: PSAV

Paying by Check? Please allow PSAV to confirm

total PRIOR to SENDING check.

If you require an item not listed, please call and speak with one of our representatives for a complete list of available products and services.

Prices listed are DAILY RATES – charged on a per room/per day basis. All prices and availability subject to change without notice. Repeat delivery and or pick up will result in additional labor costs. (Please be present at meeting room at Specified Delivery Times.) On site orders are subject to a RUSH CHARGE.

PREPAYMENT IS REQUIRED ON ALL ORDERS

***Damaged and Lost equipment billed at cost plus 25%**

***PRICING IS PER DAY**



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Palm Springs Convention Center
and the Renaissance Hotel
Palm Springs, CA 92262
Tel: 760.4162911

email AV@palmsspringscc.com (credit card orders only)

Wire Transfer: Call for instructions. International orders can take up to one week to receive, please plan accordingly.

